

# VACATION ACCRUAL

Retroactive to July 1, 2001, for current full time employees (Dec. 11, 2001)

Employee Type	0-108 months full-time service				109-168 months full-time service				169-228 months full-time service				229 months and over full-time service			
	Hours Per Mo.	Hours Per Year	No. of Days Per Year	Max. Hours	Hours Per Mo.	Hours Per Year	No. of Days Per Year	Max. Hours	Hours Per Mo.	Hours Per Year	No. of Days Per Year	Max. Hours	Hours Per Mo.	Hours Per Year	No. of Days Per Year	Max. Hours
Standard (works 40 hr/wk with holidays)	8.67	104.0	13.0	208.0	12.00	144.0	18.0	288.0	14.00	168.0	21.0	336.0	16.00	192.0	24.0	384.0
Hazardous Duty Police and PSC employees (NO HOLIDAYS)	17.34	208.0	26.0	416.0	18.67	224.0	28.0	448.0	20.67	248.0	31.0	496.0	22.67	272.0	34.0	544.0
Other Police/PSC employees (with holidays)	10.67	128.0	16.0	256.0	12.00	144.0	18.0	288.0	14.00	168.0	21.0	336.0	16.00	192.0	24.0	384.0
Hazardous Duty Fire (NO HOLIDAYS) (excludes 40 hr/wk employees)	21.60	259.3	32.4	518.5	23.47	281.6	35.2	563.2	26.27	315.2	39.4	630.4	29.07	348.8	43.6	697.6
Other Fire employees (with holidays)	10.67	128.0	16.0	256.0	12.00	144.0	18.0	288.0	14.00	168.0	21.0	336.0	16.00	192.0	24.0	384.0
Sanitation (NO HOLIDAYS) (excludes Superintendent and Office Manager)	15.34	184.0	23.0	368.0	18.67	224.0	28.0	448.0	20.67	248.0	31.0	496.0	22.67	272.0	34.0	544.0

Note: Transit employees who, on occasion, work holidays, will be given a vacation day in exchange for that holiday. The Transit Manager is responsible for notifying the Payroll Office, in writing, when this occurs.

Note: The above numbers may be rounded for administrative purposes.